

How a One Time Shred Could Benefit Your Business

Trying to keep a workspace organised can be a challenge, and many people don't realise that as documents and files start to add up, so does the risk of fraud or a data breach.

Leaving sensitive documents or electronic devices out in the open could leave them susceptible to the risk of a data breach. It is important that businesses work with their employees to take the necessary steps to safeguard confidential information.

C-SUITE EXECUTIVES

10%

63%

80%

SMALL BUSINESS OWNERS

38%

31%

36%

Do not have a policy for disposing of confidential paper documents

Report that their employees have left confidential documents out in the open

Report that employees default to printing documents that need to be reviewed or signed

DID YOU KNOW?

3 in 10

employees do not make any effort to shred mailing labels and personal information

£3.9m

is the average cost of a data breach in the UK ¹

1 in 3

employees admit to saving their passwords in a list on their computer or mobile device



BENEFITS OF A ONE TIME SHRED



Reduce Human Error

A one time document clean-out means that the workspace will no longer have excess documents, files and electronic devices lying around. According to the Shred-it 2020 Data Protection Report, 27% of C-suite executives and 25% of small business owners cite human error or accidental loss by an employee as the primary reason for a breach.



Theft Prevention

Boxes of old files sitting around, years' worth of emails retained on a computer, or confidential information piling up on desks or visible on computer screens are all opportunities for hackers and information thieves. Decluttering your workspace will mitigate some of these risks areas.



Proof of Destruction

Following a one time shred, a professional shredding service provider will issue a Certificate of Destruction. A Certificate of Destruction is given to confirm that the intended materials have been destroyed and that the organisation is compliant with relevant data protection legislation such as GDPR.

Learn more about our Express (2-Day) and Priority (5-Day) Purge Service Guarantee.

0800 197 1164

We protect what matters.

Shred-it™ is a Stericycle solution.

Sources:

1. IBM - Cost of a Data Breach Report 2020
2. Shred-it's 2020 Data Protection Report North America.

 **Shred-it™**