How to Choose a Shredding Company

Shred-it

Making sure it's secure.™

Did you know that 37% of the security breaches that happen in UK businesses are the result of human error?[1]

Employees are often uninformed about the type of information that needs to be protected. That is why it is very important that you get expert assistance when it comes to ensuring the privacy and safety of your business documents.

When making your decision, use the following checklist when looking for a document shredding provider:

✓ Has an excellent reputation and can provide references

✓ Understands laws, especially as they pertain to your industry

✓ Employs personnel that have undergone rigorous training and a background security check carried out in accordance with the BS7858 standard, which includes CRB criminal record check

✓ Offers a data security risk assessment survey

✓ Provides secure, locked consoles to store documents safely prior to destruction

✓ Shreds all documents in a locked on site area where the document destruction handler is the only one with access

✓ Gives you the option of watching the document destruction and provides a Certificate of Destruction

✓ Uses cross-cut shredders and can accommodate other media types such as CDs and disks

✓ Recycles all shredded paperwork

✓ Accredited to the ISO 9001, ISO 14001 and BS EN 15713 standards

✓ Operates service centres that are local to you

By following this checklist when you research potential document destruction providers, you will be able to make an informed choice about whom to use… and who may be a cut-rate provider that's not really providing you a secure solution.

1.   https://www4.symantec.com/mktginfo/whitepaper/053013_GL_NA_WP_Ponemon-2013-Cost-of-a-Data-Breach-Report_daiNA_cta72382.pdf

0800 028 1164 or visit us at shredit.co.uk

SGS ISO 14001:2004 UKAS ENVIRONMENTAL MANAGEMENT 005

SGS ISO 9001:2008 UKAS QUALITY MANAGEMENT 005

ISO Certified
Shred-it Limited has been assessed and certified as meeting the requirements of ISO 9001:2008, ISO 14001:2004 and BS EN15713.

Why choosing Shred-it® just makes sense:

Industry-specific knowledge:
Shred-it's experts are knowledgeable about information security legislation and best practices to help protect your reputation. *(See our online Resource Centre for a wealth of useful information – shredit.co.uk/resource-centre)*

On site shredding:
- ✓ Shred-it installs locked consoles in your facility. All documents that need to be destroyed are deposited in them.
- ✓ Only a Shred-it security-screened expert removes your documents from the locked consoles.
- ✓ Your documents are destroyed inside our truck at your location, and you can watch the process.
- ✓ After each service, we provide you with an official Certificate of Destruction for your records, as proof your documents were securely destroyed.

Multiple shred sizes:
Our proprietary cross-cut shredders securely and completely destroy your documents. We offer three levels of shred size for you to choose from based on your security needs.

Time and money savings:
Your employees will have more time to spend on other priorities, and documents are not left unprotected while waiting to be shredded. Your confidential information is never sorted prior to shredding.

A trusted leading expert:
Since 1988, Shred-it has grown to 140 branches, with service to more than 180,000 clients on five continents.

You'll find that Shred-it provides the most secure and efficient confidential information destruction service in the industry.

What do Shred-it customers say?

"Knowing that our patient records and other sensitive information are destroyed on site gives us peace of mind. And with sustainability being an integral aspect of procurement, it's good to know the material is also recycled."

— Sandwell Hospital

"The process is simple, secure and reliable, helping me to free up valuable time and resources."

— University of Aberdeen

"They turned up within the agreed time slot and the pile of papers were shredded in less than 10 minutes! Amazing! I would highly recommend Shred-it – if you've got papers to shred; they are the ones to use. "

— Page Professional Processing

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